



## Rural Nevada

CONTINUUM OF CARE

### FY 2026 COC MONITORING REVIEW CHECKLIST

The Rural Nevada Continuum of Care (RNCOC) is conducting its FY2026 Competition Readiness and Monitoring Review for all HUD-funded Continuum of Care projects. This review is intended to support project readiness, verify compliance with HUD requirements, identify technical assistance needs, and ensure projects are prepared for participation in the FY2026 CoC Competition.

This review is not intended to be punitive and will not directly impact project scoring during the local competition. Rather, it serves as an opportunity to verify that required documentation is current, identify any potential deficiencies, and provide technical assistance prior to the competition process.

Each project will receive a secure OneDrive folder link where all requested documentation must be uploaded for review.

#### **Submission Deadline**

**All required documentation must be uploaded to the designated OneDrive folder no later than Close of Business (COB) on June 10, 2026.**

Projects that fail to submit required documentation by the deadline may be subject to follow-up requests and may be required to address deficiencies prior to participation in the FY2026 local competition.

#### **Required Documentation Checklist**

Please upload the following documents to your assigned OneDrive folder:

##### ***Grant Administration***

- ☐ Current HUD CoC Grant Agreement
- ☐ Copies of any current subcontracts, Memorandums of Understanding (MOUs), or agreements with providers delivering services funded through the CoC grant

##### ***Housing Documentation***

- ☐ Current Lease Agreement and/or Rental Assistance Agreement templates utilized by the project
- ☐ Intake Documentation and Forms utilized by the project

##### ***Policies and Procedures***

- ☐ Agency Policies and Procedures Manual
- ☐ Program Policies and Procedures Manual

☐ Fiscal Policies and Procedures Manual

☐ Grievance Policy

**Organizational Documentation**

☐ IRS 501(c)(3) Determination Letter (if applicable)

☐ Current Organizational Chart

☐ Current Board Roster

**Financial Documentation**

☐ Most Recent Independent Financial Audit

OR

☐ Current Letter of Engagement for the organization's ongoing financial audit

**Insurance Documentation**

☐ Current Certificate of General Liability Insurance

☐ Current Workers' Compensation Insurance Documentation

**Previous Monitoring**

☐ Most Recent Monitoring Report, Monitoring Letter, or Monitoring Documentation received from:

- HUD
- State of Nevada
- Local Government
- Other Federal Funding Sources

If no monitoring has occurred within the previous three years, this documentation is not required.

**Questions?**

Questions regarding the monitoring process, required documentation, or submission requirements should be directed to [RNCoC@WingedWolf.org](mailto:RNCoC@WingedWolf.org)

Additional guidance, technical assistance opportunities, and monitoring resources will be provided throughout the review period. Thank you for your partnership and continued commitment to serving individuals and families experiencing homelessness throughout Rural Nevada.

