



### **RNCoC Governance Meeting Minutes**

**When:** October 11th, 2024 9:00 AM  
**Where:** via Teams  
**Who:** Governance Committee  
**Why:** To review necessary documents for the Governance Committee

#### **Attendees:**

Mary Jane Ostrander, Carson City Health and Human Services  
Dawn Tann, DPBH Rural Clinics  
Chris Murphy, New Frontier  
Jackie Rhea, Advocated to End Domestic Violence  
Lovia "Vi" Larkin, Vitality Unlimited  
Shayla Holmes, Lyon County Human Services  
Amy Hynes Sutherland, NACO

Michele Fuller-Hallauer (WWI)  
Brandon Hallauer (WWI)  
Jordan Ernst (WWI)

Link to Governance documents: [RNCoC Governance](#)

#### **Summary:**

The meeting began with Michele addressing the upcoming youth conference on November 8th, where she plans to discuss rural youth activities and youth homelessness. She highlighted a significant issue with the Rating and Ranking team: many members did not RSVP, leading to only two scores being submitted. She proposed an additional scoring session to rectify this and noted the need to reschedule it for Monday or Tuesday to meet the HUD deadline for notifying the applicants. The steering committee meeting was confirmed to proceed as planned on Thursday (October 17<sup>th</sup>, 2024), with Mary Jane stressing the importance of attendance for approving recommendations.

Michele discussed the slow progress on revising governance documents, noting that no one had accessed the shared document for updates. Participants raised concerns about IT restrictions and time affecting their ability to contribute.

Michele explained the need to enhance participation and commitment to redesigning the Rural CoC system and making improvements. She expressed concerns about low meeting attendance and insufficient follow-through on commitments, which are detrimental to progress and resource

allocation for HUD compliance. Amy spoke to these concerns and asked clarifying questions to highlight the lack of information regarding active members and funding distribution within the CoC. Michele discussed the need for improved communication and coordination among counties to tackle homelessness effectively.

Participants discussed the proposed code of conduct for the RNCoC board, emphasizing professional behavior and ethical decision-making. Shayla raised concerns about the practicality of a two-thirds voting requirement, suggesting a simple majority instead. After discussion, the group agreed to adopt a majority vote to facilitate decision-making. Michele asked the group to review the conflict of interest, grievance, steering committee, and subcommittee roles and responsibilities. Michele asked everyone to review and make changes to these sections and be prepared to discuss them in the next meeting.

The group discussed the necessity of ensuring participation from all relevant agencies and the importance of more defined structures within committees to enhance accountability. Participants agreed to work towards refining governance documents and improving communication among members.

#### **Next Steps:**

1. Participants will make tracked changes (tracked changes, different color text, or some other way to differentiate their edits) to the Governance Document.
2. The next Governance Meeting will be **November 8th at 9:00 AM.**