

RNCoC Coordinated Entry Meeting Minutes

When: September 13th, 2024 10:30 AM
Where: via Teams
Who: Coordinated Entry Committee
Why: To review Coordinated Entry self-assessment tool

Present Members:

Mary Jane Ostrander
Roxanne Peterson
Yesenia Aguilera
Dawn Tann
Lourdes Zuniga-Perez
Brian Gardner
Jessica McCutcheon
Christina Lee
Wendy Nelson
Tapatha Yazzie
Curtis Butler
Lovia “Vi” Larkin
Heather Benson
Christie Contreras
Sarah Escartin

Brandon Hallauer (WWI)
Danita Osborne-Morris (WWI)

Summary:

The meeting focused on the Coordinated Entry System key areas: policies and procedures, assessment and prioritization, and data and performance management. Danita outlined the subcommittee's objectives, which include developing standard operating procedures, reviewing assessment tools, and ensuring consistent data collection across the Continuum of Care. The importance of aligning with HUD guidance and creating a cohesive narrative through data collection and evaluation was emphasized.

Attendees were encouraged to take on leadership roles in various aspects of the Coordinated Entry work. Heather will be bringing in additional case workers to provide support to subcommittees and Christie volunteered to coordinate efforts in any of the subcommittees. The group discussed taking documents back to their agencies and following up with what support they can provide. Attendees also discussed timelines for the work, highlighting the need for flexibility based on progress.

The meeting also addressed logistical challenges, such as communication issues regarding the consolidated application workshop. Danita proposed resending invites and including reminders to ensure attendance, stressing the significance of the meeting for community response to HUD.

Next Steps:

1. All attendees will review documents and have conversations with team members to identify who can help with the subcommittee work.
2. WWI will send out calendar invite for Consolidated Application Workshop.